

## PERFORMANCE AND RISK REPORT - SEPTEMBER 2023

<b>Head of Service:</b>	Andrew Bircher, Interim Director of Corporate Services
<b>Wards affected:</b>	(All Wards)
<b>Urgent Decision?(yes/no)</b>	No
<b>If yes, reason urgent decision required:</b>	N/A
<b>Appendices (attached):</b>	Appendix 1 – Corporate Performance Report-September 2023

### Summary

The appendix to this report provides an overview of the council's performance with respect to its 2023-24 annual plan objectives, key performance indicators, corporate risks and committee risks.

### Recommendation (s)

#### The Committee is asked to:

- (1) Note and comment on the performance and risk information located at Appendix 1.**

## 1 Reason for Recommendation

- 1.1 The terms of reference for this committee includes the responsibility for reviewing the performance of the council, and evaluating and monitoring progress on whether expected outcomes are being achieved in accordance with the council's strategic plans.
- 1.2 This report has been brought to the committee to aid its members in meeting these objectives.

## 2 Background

- 2.1 In February 2020 the council agreed a Four-Year Plan for the period 2020 to 2024. The six themes are:
  - Green & Vibrant - A better place to live where people enjoy their

# Audit and Scrutiny Committee

## 28 September 2023

surroundings.

- Safe & Well - A place where people feel safe, secure, and lead healthy, fulfilling lives.
- Opportunity & Prosperity - A successful place with a strong, dynamic local economy where people can thrive.
- Smart & Connected - Alive and connected socially, economically, geographically, and digitally.
- Cultural & Creative - A centre for cultural and creative excellence and inspiration.
- Effective Council - Engaging, responsive and resilient council.

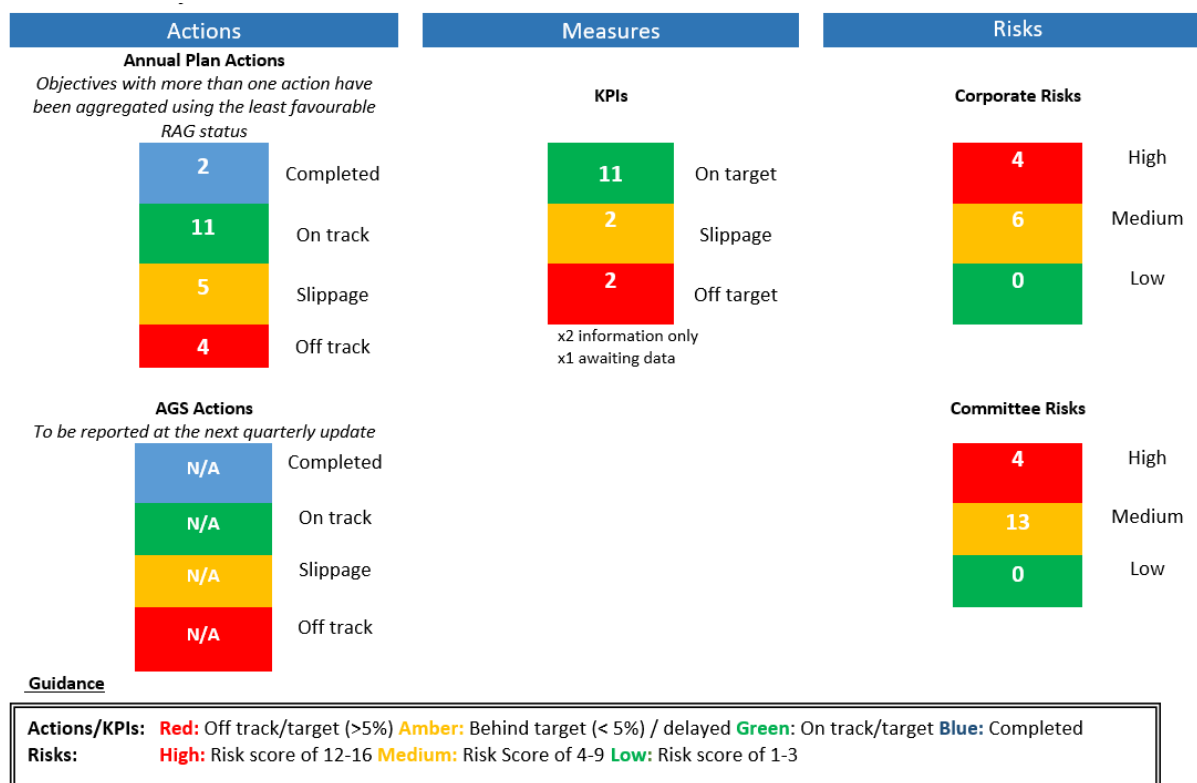
- 2.2 Since the Four-Year Plan's inception, three annual plans have been developed to support the delivery of these six themes and regular progress reports have been submitted to the committee.

### **3 Performance Report – September 2023**

- 3.1 Appendix 1 comprises a corporate performance report for the council. Alongside progress updates for the Annual Plan 2023-2024, the report includes key performance indicators, the corporate risk register, and committee risk registers.
- 3.2 A key aim of the report is to provide a concise overview of how the council is performing, in a single document, regarding its strategic objectives, service delivery, and risks that may hinder its ability to deliver these.
- 3.3 Section 6 of Appendix 1 sets out the annual governance statement actions which have recently been approved by this committee in July. An update will be available for the next edition of the report.
- 3.4 The table on the next page presents the summary dashboard from Appendix 1. Please note that key performance indicator information is provided on a quarterly basis, unless stated otherwise in Appendix 1. The other performance and risk information is the latest update at the time of this report's writing. Further details can be found in Appendix 1.

# Audit and Scrutiny Committee

## 28 September 2023



## 4 Risk Assessment

### Legal or other duties

#### 4.1 Equality Impact Assessment

4.1.1 No direct implications.

#### 4.2 Crime & Disorder

4.2.1 No direct implications.

#### 4.3 Safeguarding

4.3.1 None for the purposes of this report.

#### 4.4 Dependencies

4.4.1 The production of this report is dependent on the capacity of other service areas and committees to consider and contribute to its content.

#### 4.5 Other

4.5.1 None: corporate risks and committee risks are included in Appendix 1.

# Audit and Scrutiny Committee

## 28 September 2023

### 5 Financial Implications

- 5.1 No financial implications for the purposes of this report.
- 5.2 **Section 151 Officer's comments:** None arising from the contents of this report.

### 6 Legal Implications

- 6.1 No legal implications for the purposes of this report.
- 6.2 **Legal Officer's comments:** None arising from the contents of this report.

### 7 Policies, Plans & Partnerships

- 7.1 **Council's Key Priorities:** The following Key Priorities are engaged: Green & Vibrant, Safe & Well, Opportunity & Prosperity, Smart & Connected, Cultural & Creative, Effective Council.
- 7.2 **Service Plans:** The matter is reflected in the 2023-2024 Service Delivery Plan.
- 7.3 **Climate & Environmental Impact of recommendations:** The Annual Plan reflects some objectives relating to climate change.
- 7.4 **Sustainability Policy & Community Safety Implications:** The Annual Plan reflects some objectives relating to community safety and enforcement.
- 7.5 **Partnerships:** Successful achievements of some objectives will require work with partners.

### 8 Background papers

- 8.1 The documents referred to in compiling this report are as follows:

#### Previous reports:

- Epsom and Ewell Borough Council (2022) Four Year Plan: Year End Performance Report 2022-2023, Audit & Scrutiny Committee, 18 July 2023 Online available: <https://democracy.epsom-ewell.gov.uk/documents/s27861/Performance%20and%20Risk%20Report%20-%20July%202023.pdf> [Accessed: 11/08/2023]

#### Others:

- Epsom and Ewell Borough Council - Audit and Scrutiny Committee: Terms of reference. Online available: <https://democracy.epsom-ewell.gov.uk/mgCommitteeDetails.aspx?ID=157> [Accessed: 11/08/2023]